



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

June 15, 2015

Mrs. Suzanne Olechnicki, Town Clerk
Enfield Town Hall
820 Enfield Street
Enfield, CT 06082

Dear Mrs. Olechnicki,

Be advised that there will be a special meeting of the Board of Education on Tuesday, June 16, 2015. The agenda is listed below.

Special Board of Education Meeting

Date: Tuesday, June 16, 2015
Time: 5:00 PM
Place: Henry Barnard Elementary School
Board Conference Room
27 Shaker Road, Enfield, CT

AGENDA:

1. **Call to Order – Chairman Sirard**
2. **Pledge of Allegiance – Chairman Sirard**
3. **Fire Evacuation Announcement**
4. **Roll Call**
5. **Discussion and Action if any, regarding School Security Operational Protocol**
6. **Adjournment**



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27 SHAKER ROAD • ENFIELD, CONNECTICUT 06082

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DATE: 15 June 2015
TO: Board of Education Members
FROM: Dr. Jeffrey A. Schumann, Superintendent
SUBJECT: School Security Operational Protocol

At the Board meeting on Tuesday, June 9, 2015 the Board requested a plan to manage the visitor traffic at the main entrances to the district's schools. This request was subsequent to the decisions to not seek another MOU with the Town Council to continue to use School Security Officers as the persons primarily responsible for this assignment.

Prior to the SSO program I expressed two concerns related to the implementation of the current plan.

1. That fiscal resources intended for learning not be in competition with resources needed to support the SSO program.
2. That the SSOs would become part of our culture and our operational security protocols would be created with the SSOs as an integral part of our daily operations.

The SSOs became part of each school's culture almost immediately after they began and each school's security plan utilizes the SSOs as key players in the management of the school's main entrance.

The first concern began to become reality when the two-year extension of the MOU failed to get the support of the Board on May 12, 2015. Picking up on an idea presented by a Board member at the same meeting, I approached the Board chair and asked if he could support a one-year MOU. My rationale for this inquiry was two-fold.

1. This would allow us to continue to follow the security protocols we have in place for another school year at no cost to the Board.
2. We would have a year to develop and budget for an alternate plan when the SSOs were removed from the schools.

The chair agreed to allow me to bring the idea to Governance Council to see if the Mayor would support it and ultimately bring it to the Town Council for approval and funding. The Mayor said he would bring the item to the Town Council if the Board approved it.

The chair informed me that he would only allow the item on the June 9, 2015 meeting agenda if a majority of the Board members would support it. The chair and I conversed with several Board members and prior to the agenda being posted, we felt there was support of a majority of the Board for the one-year MOU.

Unfortunately, a majority of the Board did not support the MOU at the June 9 meeting and we find ourselves in need of a plan which will require both human and fiscal resources to carry out our current main entrance security protocols.

We are asking the Board to considered the following:

- Hiring people to assist in the management of the main entrance protocols
- Pay these individuals at a rate of \$10.00 per hour.

These positions could cover the door either the first 4 hours of each day and then the office staff would cover the last 4 hours. Or these positions could be filled by two 4-hours shifts and provide 8 hours of coverage per day. Additionally they may be utilized at all schools or only at specified levels.

The table below shows the coverage and cost options:

Level	8 hours per day	4 hours per day
Elementary	\$ 115,840	\$ 57,920
Middle	\$ 14,480	\$ 7,240
High School	\$ 28,960	\$ 14,480
Total	\$ 159,280	\$ 79,640

All funding for this plan would be obtained through the elimination of current teaching positions. Vacancies for next year are budgeted at \$56,000 therefore 3 vacancies would not be filled to fully fund the plan.

The impact on class sizes at the elementary level and electives at the secondary level are identified in the table below:

	Current	Impact from Elimination
Position 1	Grade 2 – 16.8	Up to 22.3
Position 2	Grade 2 – 17.8	Up to 23.6
Position 3	Tech Ed / FACS	10 Semester Electives